RESOLUTION NO. 9 OF 2021

RE: ADOPTING A PUBLIC COMMENT POLICY

Members RECKESS and SEELBACH offer the following and move its adoption:

WHEREAS, the Dutchess County-Poughkeepsie Land Bank welcomes public comment during most regular meetings and at public hearings; and

WHEREAS, the Dutchess County-Poughkeepsie Land Bank seeks to adopt reasonable rules governing public comment and decorum; and

NOW, THEREFORE, BE IT RESOLVED by the Corporation that: The proposed Public Comment Policy as attached to this Resolution as Appendix "A" are hereby adopted and shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on a roll call, which resulted as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Aye</th>
<th>Nay</th>
<th>Other (Absent/Abstain)</th>
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</thead>
<tbody>
<tr>
<td>Angela DeFelice</td>
<td>X</td>
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<tr>
<td>Brian Engles</td>
<td>X</td>
<td></td>
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<tr>
<td>Susan Fortunato</td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>Erica Lane</td>
<td>X</td>
<td></td>
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<tr>
<td>Brian Martinez</td>
<td>X</td>
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<tr>
<td>Marc Nelson</td>
<td>X</td>
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<td></td>
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<tr>
<td>Jacob Reckess</td>
<td>X</td>
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<tr>
<td>Heidi Seelbach</td>
<td>X</td>
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<tr>
<td>Eoin Wrafter</td>
<td>X</td>
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Total 8 0 1

Present: 8
Absent: 1

The foregoing Resolution was thereupon declared duly adopted meeting the requirements of the Dutchess County-Poughkeepsie Land Bank (DCPLB) bylaws requiring a majority of the Board approving this resolution.
STATE OF NEW YORK

ss:

COUNTY OF DUTCHESS

This is to certify that I, the undersigned Secretary of the Dutchess County-Poughkeepsie Land Bank (DCPLB) have compared the foregoing resolution with the original resolution now on file in the office of said secretary, and which was adopted by said Land Bank on the 26th day of August 2021, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

I FURTHER CERTIFY that (A) all members of the Board had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law; (D) there was a quorum of the members of the Board present throughout said meeting; and (E) Pursuant to the Bylaws, a majority of the Board has voted to approve this resolution.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed, or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand this 31st day of August 2021.

______________________________
SECRETARY OF THE CORPORATION
Dutchess County-Poughkeepsie Land Bank
Policy for Public Comment During Board Meetings and Hearings

The Dutchess County-Poughkeepsie Land Bank welcomes public comment during most regular meetings and at public hearings. Generally, Board members do not respond to public comment during a meeting or hearing.

**Topics** - Speakers may address agenda items on a Board Meeting agenda at the first public comment period. Non-agenda items can be addressed in the second comment period. All comments should address a matter related to the Dutchess County-Poughkeepsie Land Bank.

**Time** - Each speaker may speak up to three minutes. Speakers are encouraged to prepare their remarks to fit within the 3-minute limit.

**Limit on Participation** - Audience participation at a Board meeting is limited to the portion(s) of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**Meeting Management** - When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on non-agenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker.

**Decorum** – Speakers will present their comments from the podium and are encouraged not to engage in personal attacks. Speakers will address their comments to the entire Board and not to one individual Board member, staff, or the audience.

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**Accommodations** - To ensure all citizens have an opportunity to speak, the Board has established the following guidelines:

- Any person with a disability who needs accommodation to provide public comment is requested to contact secretary@dcpoklandbank.org at least 5 business days in advance of a meeting to request assistance.
- Any person who would like the Board to provide an interpreter to assist them in providing public comment is requested to contact secretary@dcpoklandbank.org at least 5 business days in advance of a meeting to request assistance. The Board will make every effort to provide interpretation.
- If a speaker addresses the Board in a language other than English and has an interpreter, the speaker will have 3 minutes to speak, and the interpreter will have up to 3 additional
Dutchess County-Poughkeepsie Land Bank
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minutes to translate the comments for the Board.

Signing up to Speak

- Speakers are called in the order in which they sign up
- Speakers may not speak more than once on a specific topic.
- Speakers who wish to comment on more than one topic must submit a separate request for each item.

Written Comments – The Board encourages speakers to provide written comments in addition to their spoken comments. If a speaker would like to present their written comments to the Board, one copy may be provided to the secretary and will be shared with Board members. Written comments provided in a language other than English will be translated and provided to the Board members.